



GUIDELINES FOR THE NORDIC COOPERATION - The Official Twin Town Meetings between Alftanes (Iceland), Gjøvik (Norway), Gävle (Sweden), Naestved (Denmark) and Rauma (Finland)

The purpose of the Nordic cooperation is to broaden knowledge and understanding, to strengthen relations and to promote exchange and cooperation between municipal authorities, youth, societies, associations and companies.

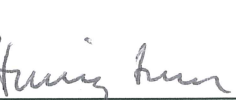
1. Official twin town meetings are to be held every two years on a rotating basis. Invited towns pay their travel expenses and host town pays accommodations, meals and other expenses connected to the programme.
2. To the official meetings the host town invites from each of its twin towns minimum four representatives out of which one should be a contact person. If a town wants to send more representatives than invited, it shall generally take care of all expenses for those exceeding the number of persons officially invited.
3. Official invitations should be made at least three months in advance. They should include proposed agenda for the meeting and a programme outlining other activities of interest in order to promote cooperation, mutual knowledge and understanding.
4. A working-group meeting is held every two years on a rotating basis following the official twin town meeting. The working group consists of the contact persons from each town and/or their substitutes. Their duties connected to the official meetings are among other things to carry out preparations for the official meeting, to make follow ups of decisions made and to inform about the Nordic cooperation locally as well as at the official meetings. The working group is to be invited by the host town under the same economic conditions as it is applied for the official meetings.
5. Agreements connected with common costs should be financed in proportion to the number of inhabitants of each twin town unless another agreement specifically is made.
6. Within these guidelines each town is allowed to make other contributions and efforts according to its own will.
7. Changing the guidelines or dissolving this mutually agreed cooperation takes a unanimous decision at an official twin town meeting. Such proposals are to be put on the agenda of the official meeting in beforehand.

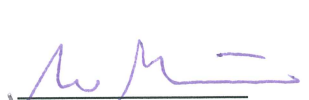
Gävle, 10 of June 2006


Alftanes


Gjøvik


Gävle


Naestved


Rauma